

# Provider Access Policy

Version 1

**This policy applies to all secondary schools and post-16 colleges.**

DINNINGTON  
HIGH SCHOOL



**Wingfield Academy**



 **newcollege**  
Doncaster

 **newcollege**  
Bradford

 **newcollege**  
Pontefract

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## **1. Aims**

- 1.1 Our schools and colleges aim to provide all students with meaningful opportunities to explore a wide range of future options.
- 1.2 This policy statement aims to set out our schools' and colleges' arrangements for managing the access of education and training providers ('providers') to pupils for the purpose of giving them information about their offer. It sets out:
- Procedures in relation to requests for access from providers
  - The grounds for granting and refusing requests for access from providers
  - Details of the premises and facilities made available to a provider who is given access
- 1.3 Our schools and colleges aim to:
- Develop knowledge and awareness among our students of all career pathways available to them, including technical educational qualifications and apprenticeships
  - Support students in learning more about opportunities for education and training outside school and colleges, before they make crucial choices about their future options
  - Reduce drop-out from courses and avoid the risk of pupils becoming NEET (not in education, employment or training)

## **2. Statutory Requirements**

- 2.1 Schools and colleges must have a provider access policy statement that outlines the circumstances in which education and training providers will be given access to these pupils. The law relevant to this policy is set out in:-
- Section 42B of the [Education Act 1997](#) (sometimes referred to as the 'Baker Clause')
  - [Education and Skills Act 2008](#)
  - [The Skills and Post-16 Education Act 2022](#)
  - NCLT's Funding Agreement with the Department for Education – compliance with DfE guidance and [statutory careers guidance](#)

This policy shows how our school and colleges comply with these requirements.

- 2.2 Schools and colleges are required to ensure a range of education and training providers have access to students for the purposes of informing them about approved technical education qualifications and apprenticeship opportunities. These sessions are referred to as 'encounters'.

## **3. Student Entitlement and provision**

- 3.1 School and college students are entitled to:
- Find out about further education training, technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
  - Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events.

- Understand how to make applications for the full range of academic and technical courses
- For school students in years 8-11, 6 encounters will be provided. Students in our school sixth forms and colleges will be provided with 2 encounters.

- 3.2 All encounters will take place for a reasonable period of time during the standard school/college day.
- 3.3 Complementary encounters outside of school/college hours may also be provided but these do not count towards the statutory requirements.
- 3.4 Access to providers is promoted to ensure all students access information about providers of approved technical education qualifications and apprenticeship opportunities. We are committed to encouraging all students to make decisions about their future based on impartial information.

#### **Arrangements for school students in years 8 & 9 (referred to as 'first key phase')**

- 3.5 All students in these year groups are offered **two** encounters with education and training providers. For these sessions:-
- All students must attend (where students are absent, additional sessions will be planned to ensure all students have a fair and equitable experience)
  - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9

#### **Students in year 10 & 11 (referred to as 'second key phase')**

- 3.6 All students in these year groups are offered, as a minimum **two** encounters with education and training providers. For these sessions:-
- All students must attend (where students are absent, additional sessions will be planned to ensure all students have a fair and equitable experience)
  - Encounters must take place any time during year 10, and between 1 September and 28 February during year 11

#### **School 6<sup>th</sup> Form and College Students - years 12 and 13 (referred to as 'third key phase')**

- 3.7 All students in these year groups are offered, as a minimum **two** encounters with education and training providers. For these sessions:-
- Students can choose to attend
  - Encounters must take place any time during year 12, and between 1<sup>st</sup> September and 28<sup>th</sup> February during year 13.

#### **Meaningful encounters with providers**

- 3.8 Our schools and colleges are committed to providing meaningful encounters with providers for all students. A meaningful encounter:-
- Enables students to explore what it is like to learn, develop and succeed in that environment
  - Means students meet both providers' staff and learners/trainees
  - Has a clear purpose
  - Is underpinned by learning outcomes that are appropriate to the needs of the student
  - Involves a 2-way interaction between the student and the provider

- Include information about the provider, such as their recruitment and selection processes, the qualifications that provider offers and the careers these could lead to
- Describes what learning or training with the provider is like
- Is followed by opportunities for the student to reflect on the insights, knowledge or skills gained through the encounter

#### 4. Management of provider access requests

##### Contact Details for each School and College

- 4.1 Details of the relevant assigned colleague for each school and college is provided in the Appendix.

##### Information we ask from providers

- 4.2 We ask each provider to provide the following information for our students:
- Information about your provision and the approved qualifications or apprenticeships you offer
  - Information about what careers those qualifications and apprenticeships can lead to
  - What learning or training with you is like
  - Answers to any questions from pupils

##### Opportunities for access

- 4.3 There are a number of events, integrated into our school/college calendar, that offer providers an opportunity to come into school to speak to students and/or their parents/carers.
- 4.4 Our schools and colleges will consider requests for **live online encounters** with providers, which may be broadcast in study areas and larger spaces.

##### Granting and refusing provider access requests

- 4.5 Each access request will be considered on a case-by-case basis. The provider will need to demonstrate that the information and guidance offered by providers is related to technical educational qualifications and apprenticeships, and will make a positive contribution in providing a meaningful encounter as part of the careers programme.

##### Safeguarding

- 4.6 Our **Safeguarding and Child Protection Policy** outlines the school/college procedure for checking the identity and suitability of visitors. The Trust has a **Visiting Speakers, Organisations and Events Policy** sets out our approach to allowing providers into our colleges/school as visitors to talk to our students. You can find these policies at: <https://nclt.ac.uk/policies/>. Providers are required to adhere to these policies.
- 4.7 Providers will be met and supervised by a member of staff who will facilitate their visit.

## **5. Premises and facilities**

- 5.1 Our schools and colleges will make learning spaces, classrooms, private meeting rooms or open space venues available for provider events that are appropriate to the activity. The school / college will make available AV (audio-visual) and its other specialist equipment to support provider presentations where appropriate. This will be discussed and agreed in advance of the visit. Technology check will be undertaken in advance to ensure systems are compatible.

## **6. Working with Parents and Carers**

- 6.1 In schools, we aim to involve parents and carers in our careers programme and welcome their attendance at provider encounters when it is practical. Parents and carers will be informed of encounters in the school calendar.

## **7. School Student Destinations**

- 7.1 The Appendix provide details on the prior school year pupil destinations.

## **8. Links to other relevant Policies**

- 8.1 The following policies are relevant to this policy:-

- Careers Guidance Policy relevant to each school/college
- Curriculum Policy relevant to each school/college
- Equality Objectives NCLT – We are committed to providing an inclusive learning environment free from any form of discrimination, harassment or victimisation
- Safeguarding and Child Protection Policy
- SEND policy - Special-Educational-Needs-and-Disability
- Visiting Speakers, Organisation and Events Policy

The Policies are available on the NCLT website - <https://nclt.ac.uk/policies/>

## **9. Complaints**

- 9.1 Complaints related to provider access can be raised following the school complaints procedure as set out in the Complaints Policy available at - <https://nclt.ac.uk/policies/>.

## **10. Monitoring arrangements**

- 10.1 The school/college arrangements for managing the access of education and training providers to students are monitored by the individuals identified in the Appendix.

## **Appendix - Arrangements for Managing Access**

### **Brinsworth Academy**

#### **Management of Provider Access Request & Careers Leader**

##### **Careers Leader**

A provider wishing to request access should contact:

Alice Hunt, **Careers Lead**

Telephone number: 01709 828383

Email: [a.hunt@nclt.ac.uk](mailto:a.hunt@nclt.ac.uk)

##### **Careers Advisor**

There are two Careers Advisors that work across the secondary phase. A provider wishing to make contact should contact:

Careers Advisor: Cerise Walters

Telephone number: 01709 828383

Email: [c.walters@nclt.ac.uk](mailto:c.walters@nclt.ac.uk)

Careers Advisor: Dolapo David

Telephone number: 01709 828383

Email: [d.david@nclt.ac.uk](mailto:d.david@nclt.ac.uk)



### **Dinnington High School**

#### **Management of Provider Access Request & Careers Leader**

A provider wishing to request access should contact:

Careers leader: Mrs Jo Jones

Telephone number: 01709 550 066

Email: [j.jones@nclt.ac.uk](mailto:j.jones@nclt.ac.uk)

##### **Careers Advisor**

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**Careers Advisor:** Cerise Walters

Telephone number: 01709 828383

Email: [c.walters@nclt.ac.uk](mailto:c.walters@nclt.ac.uk)

**Careers Advisor:** Dolapo David

Telephone number: 01709 828383

Email: [d.david@nclt.ac.uk](mailto:d.david@nclt.ac.uk)



## **Wingfield Academy**

### **Management of Provider Access Request & Careers Leader**

A provider wishing to request access should contact:

**Careers Leader:** Keely Waddington

Telephone number: 01709 513 002

Email: [kwa@nclt.ac.uk](mailto:kwa@nclt.ac.uk)

### **Careers Advisor**

There are two Careers Advisors. A provider wishing to request access should contact:

Careers Advisor: Cerise Walters

Telephone number: 01709 828383

Email: [c.walters@nclt.ac.uk](mailto:c.walters@nclt.ac.uk)

Careers Advisor: Dolapo David

Telephone number: 01709 828383

Email: [d.david@nclt.ac.uk](mailto:d.david@nclt.ac.uk)



## **New College Bradford**

### **Management of Provider Access Request & Careers Leader**

A provider wishing to request access should contact:

**Vice Principal:** Jim Robinson

Telephone number: 01274 089189

Email: [jim.robinson@nclt.ac.uk](mailto:jim.robinson@nclt.ac.uk)



## **New College Doncaster**

### **Management of Provider Access Request & Careers Leader**

A provider wishing to request access should contact:

**Assistant Principal:** Scott Faulkner

Telephone number: 01302 976777

Email: [scott.faulkner@nclt.ac.uk](mailto:scott.faulkner@nclt.ac.uk)



## **New College Pontefract**

### **Management of Provider Access Request & Careers Leader**

A provider wishing to request access should contact:

**Progression Manager:** Helen Lonsdale

Telephone number: 01977 802747

Email: [helen.lonsdale@nclt.ac.uk](mailto:helen.lonsdale@nclt.ac.uk)





## Additional Provider Access Information

### Wingfield Academy

#### 1.0 Provider Access Opportunities in the School Calendar

	AUTUMN TERM	SPRING TERM <i>National Apprenticeship Week (Feb)</i> <i>National Careers Week (March)</i>	SUMMER TERM
YEAR 7	Assembly, PSHE and tutor group opportunities. In person / virtual.	Assembly, PSHE and tutor group opportunities. In person / virtual. Opportunity to meet with careers adviser through progress evenings.	Assembly, PSHE and tutor group opportunities. In person / virtual. University visit.
YEAR 8	Event for university technical colleges (UTCs). RNN college taster sessions. Opportunity to meet with careers adviser through progress evenings.	Assembly, PSHE and tutor group opportunities. In person / virtual. University visit.	Careers workshop Technical/vocational tasters at local college/s, training providers.
YEAR 9	Assembly and tutor group opportunities – employability skills.	Careers Networking event. Opportunity to meet with careers adviser through progress evenings. KS4 Core Progress Evening and Options Evening. University visit.	<b>No encounters – encounters must have taken place by 28 February</b>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
		<i>National Apprenticeship Week (Feb)</i> <i>National Careers Week (March)</i>	
YEAR 10	Trust Careers Fair. Post-16 technical education options assembly with a general further education college. Life skills – work experience preparation sessions. Assembly and tutor group opportunities – employability skills.	Networking event with providers and employers. Technical/vocational tasters at local college/s, training providers. Apprenticeship fair. Mock interviews.	Work experience preparation sessions. Work experience Technical/vocational tasters at local college/s, training providers. College visits.
YEAR 11	Trust Careers Fair. Post-16 provider open evenings. Post-16 apprenticeships assembly. Meetings with careers adviser. Post-16 applications.	Post-16 interviews. Apprenticeships – support with applications. Apprenticeship fair.	<b>No encounters – encounters must have taken place by 28 February</b> Confirmation of post-16 education and training destinations for all pupils.

## **2.0 Prior Year Provider**

In previous years we have hosted the following providers from the local area to speak to our students:

<b>Employers and Training Providers</b>	<b>Further Education Providers and other technical and vocational training providers</b>	<b>Higher Education Providers</b>
NHS The Royal Navy Titans RUFC Balfour Beatty DWP Airmaster NOVA	RNN – Rotherham / Dearne Valley College Barnsley College Doncaster College Sheffield College New College Bradford New College Doncaster New College Pontefract Brinsworth Academy 6 <sup>th</sup> Form Dinnington High School 6 <sup>th</sup> Form ASK Thomas Rotherham College AMRC Lifeskills Morthyng training Oracle	Hull University Sheffield Hallam University University College Rotherham  HEPP activities/information sessions UK Apprenticeship and University Search

## **3.0 Student Destinations**

Last year, our year 11 students moved to a range of providers after school:

<b>Outcome</b>	<b>WFA</b>	
	<b>2023</b>	<b>2024</b>
<b>NEET</b>	1%	3%
<b>Education</b>	85%	85%
<b>Apprenticeships</b>	10%	11%
<b>Employment</b>	4%	1%
<b>Not Known</b>	0%	0%

## Dinnington High School

### 1.0 Provider Access Opportunities in the School Calendar

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7	Assembly, PSHE and tutor group opportunities. In person / virtual.	Assembly, PSHE and tutor group opportunities. In person / virtual. Opportunity to meet with careers adviser through progress evenings.	Assembly, PSHE and tutor group opportunities. In person / virtual. University visit.
YEAR 8	Event for university technical colleges (UTCs)	Employer event for students and parents/carers – market stall event giving overview of local, regional and national opportunities and skills requirements	Careers workshop Technical/vocational tasters at local college/s, training providers
YEAR 9	Assembly and tutor group opportunities – employability skills Meeting with careers adviser	Key Stage 4 options event	<b>No encounters – encounters must have taken place by 28 February</b>
YEAR 10	Post-16 technical education options assembly with a general further education college Life skills – work experience preparation sessions Assembly and tutor group opportunities – employability skills	Networking event with providers and employers Technical/vocational tasters at local college/s, training providers	Work experience preparation sessions Work experience Technical/vocational tasters at local college/s, training providers
YEAR 11	Post-16 provider open evenings Post-16 apprenticeships assembly Meetings with careers adviser Post-16 applications	Post-16 interviews Apprenticeships – support with applications	<b>No encounters – encounters must have taken place by 28 February</b> Confirmation of post-16 education and training destinations for all pupils

	AUTUMN TERM	SPRING TERM	SUMMER TERM
<b>YEAR 12</b>	Higher education (HE) fair Post-18 assembly – apprenticeships	Small group sessions: future education, training and employment options Meetings with careers adviser	Technical/vocational tasters at local college/s, training providers
<b>YEAR 13</b>	Post-18 assembly – with higher and degree apprenticeship providers Workshops – HE and higher apprenticeship applications	Meetings with careers adviser Assembly and small group opportunities – employability skills	<b>No encounters – encounters must have taken place by 28 February</b> Confirmation of post-18 education and training destinations for all pupils

## **2.0 Prior Year Provider**

In previous years we have hosted the following providers from the local area to speak to our students:

Employers and training providers	Further Education providers and other technical/vocational training providers	Higher Education providers
SBD Apparel NHS DWP RUFC SUFC RAF Royal Navy HSBC Murphys Doncaster College RNN Group RMBC TUI Mears Gripple NG Bailey Premier Foods Wassenburg Medical ASSEAL Gullivers Kingdom McDonalds MPCT Eagle Platforms Mott McDonald Precision Products UK McClaren	RNN Group – Rotherham/North Notts/Deane Valley College Doncaster College Sheffield College  AMRC Lifeskills Morthyng training Oracle Northern Horse Racing College White Rose Beauty Price Waterhouse Coopers – Flying Start degree programme and degree apprenticeships.  ASK – apprenticeship activities – this service has ended and we are now using the Apprentice Ambassador Network for Yorkshire and the Humber	Sheffield Hallam University Sheffield University University College Rotherham University of Hull  HEPP activities/information sessions  UK Apprenticeship and University Search

### **3.0 Student Destinations**

Last year, our year 11 students moved to a range of providers after school:

<b>Outcome</b>	<b>DHS</b>	
	<b>2023</b>	<b>2024</b>
<b>NEET</b>	3.4%	3.0%
<b>Education</b>	87%	92%
<b>Apprenticeships</b>	7.6%	4.4%
<b>Employment</b>	2.0%	0.6%
<b>Not Known</b>	0.0%	0.0%

Last year, our year 13 students moved to a range of providers after school:

<b>Outcome</b>	<b>DHS</b>	
	<b>2023</b>	<b>2024</b>
<b>NEET</b>	21%	0%
<b>Education</b>	46%	57%
<b>Apprenticeships</b>	16%	25%
<b>Employment</b>	24%	16%
<b>Not Known</b>	2%	2%

## **Brinsworth Academy**

### **1.0 Provider Access Opportunities in the School Calendar**

	<b>AUTUMN TERM</b>	<b>SPRING TERM</b>	<b>SUMMER TERM</b>
YEAR 7	Assembly, PSHE and tutor group opportunities. In person / virtual.	Assembly, PSHE and tutor group opportunities. In person / virtual. Opportunity to meet with careers adviser through progress evenings.	Assembly, PSHE and tutor group opportunities. In person / virtual. University visit.
YEAR 8	Event for university technical colleges (UTCs)	Employer event for students and parents/carers – market stall event giving overview of local, regional and national opportunities and skills requirements  RNN Provider Event (in school) Careers Week assemblies National Apprenticeship Week assemblies	Careers workshop Technical/vocational tasters at local college/s, training providers
YEAR 9	Assembly and tutor group opportunities – employability skills Meeting with careers adviser 'Careers Detectives' guess the employer event (speed networking) Y9 Enrichment Programme including Employability Skills workshop, Insights into FE and HE.	Key Stage 4 options event Careers Speed Networking Event Careers Week assemblies National Apprenticeship Week assemblies	<b>No encounters – encounters must have taken place by 28 February</b>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7	Assembly, PSHE and tutor group opportunities. In person / virtual.	Assembly, PSHE and tutor group opportunities. In person / virtual. Opportunity to meet with careers adviser through progress evenings.	Assembly, PSHE and tutor group opportunities. In person / virtual. University visit.
YEAR 10	Post-16 technical education options assembly with a general further education college Life skills – work experience preparation sessions Assembly and tutor group opportunities – employability skills	Networking event with providers and employers Technical/vocational tasters at local college/s, training providers Careers Week assemblies National Apprenticeship Week assemblies	Work experience preparation sessions Work experience Technical/vocational tasters at local college/s, training providers Mock Interviews with employers
	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 11	Post-16 provider open evenings Post 16 route assemblies Post-16 apprenticeships assembly Meetings with careers adviser Post-16 applications	Post-16 interviews Apprenticeships – support with applications Careers Week assemblies National Apprenticeship Week assemblies	<b>No encounters – encounters must have taken place by 28 February</b> Confirmation of post-16 education and training destinations for all pupils
YEAR 12	Higher education (HE) fair Post-18 assembly – apprenticeships	Small group sessions: future education, training and employment options Meetings with careers adviser National Apprenticeship Week assemblies	Technical/vocational tasters at local college/s, training providers
YEAR 13	Post-18 assembly – with higher and degree apprenticeship providers Workshops – HE and higher apprenticeship applications	Meetings with careers adviser Assembly and small group opportunities – employability skills National Apprenticeship Week assemblies	<b>No encounters – encounters must have taken place by 28 February</b> Confirmation of post-18 education and training destinations for all pupils



## **2.0 Prior Year Providers**

In previous years we have hosted the following providers from the local area to speak to our students:

<b>Employers and training providers</b>	<b>Further Education providers and other technical/vocational training providers</b>	<b>Higher Education providers</b>
Corrosion Resistant Materials NHS Balfour Beatty DWP Airmaster NOVA RUFC MTL RAF Royal Navy Engie GTA JCP Engage AMETEK Land Fluxed Beauty Training Group RMBC Yorkshire Information Point Victoria Home Care CQ Strategic Marketing ED Lounge Mears Pricecheck Rush House Burrows, Toyota SUFC Gripple ROC OTT MACDONALD RLB Barrett Homes Oxley and Coward solicitors Irwin Mitchell Solicitors	RNN – Rotherham/Deane Valley College Barnsley College Doncaster College Harrison College Sheffield College TRC AMRC Lifeskills Morthyng training Oracle The Source Academy Northern Horse Racing College White Rose Beauty Price Waterhouse Coopers – Flying Start degree programme and degree apprenticeships. ASK – apprenticeship activities	Sheffield Hallam University Sheffield University University College Rotherham Huddersfield University Lincoln University University of Warwick Homerton College – University of Cambridge HEPP activities

### **3.0 Student Destinations**

Last year, our year 11 students moved to a range of providers after school:

Last year, our year 11 students moved to a range of providers after school:

<b>Outcome</b>	<b>BA</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>NEET</b>	1%	2.3%	0.7%
<b>Education</b>	85%	91%	90%
<b>Apprenticeships</b>	10%	5.9%	8.9%
<b>Employment</b>	4%	0.4%	0.0%
<b>Not Known</b>	0%	0.4%	0.4%

Last year, our year 13 students moved to a range of providers after school:

<b>Outcome</b>	<b>BA</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>NEET</b>	<b>21%</b>	<b>1%</b>	<b>1%</b>
<b>Education</b>	<b>46%</b>	<b>84</b> <b>%</b>	<b>81%</b>
<b>Apprenticeships</b>	<b>16%</b>	<b>4%</b>	<b>3%</b>
<b>Employment</b>	<b>24%</b>	<b>8%</b>	<b>14%</b>
<b>Not Known</b>	<b>2%</b>	<b>3%</b>	<b>1%</b>