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## Job Description for Sports Coach

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Reporting to: Head of School: Sport  
Based at: New College Pontefract

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### OVERALL PURPOSE OF THE POST

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To coach students to bring out the best in their abilities through identifying areas for development and implementing appropriate tactics and strategies to release their full potential in their chosen sport.

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### MAIN DUTIES

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- Plan and deliver coaching sessions and activities.
- Take responsibility for students when on away fixtures (which may be beyond the college day).
- Attend and support regional and national sports events.
- Be responsible for emergency first aid when running sessions/matches.
- Provide feedback and give advice on players' performance, physical and technical skills.
- Develop and discuss tactics and strategies for both individual and team play.
- Research good practice of innovative and successful coaching.
- Advise players on how to keep a positive mental attitude and discipline, inspiring confidence and self-belief.
- Work with students to use their chosen sport as a means of personal and social development.
- Attend and support sports awards/celebrations of student successes.
- Act as a role model, gaining the trust and respect of the people you work with.
- Ensure students train to a high level of health and safety at all times.
- Adhere to Trust/College policies and procedures in relation to safeguarding, trips and visits protocols and health and safety requirements.
- Be responsible for equipment and kit throughout the year and ensure it is returned by students.
- Liaise with the member of the Site Team who has responsibility for cleaning of kit.
- Liaise and co-ordinate with staff who may wish to voluntarily support college sports teams.
- Undertake any necessary training as directed.

This job description is subject to amendment, from time to time, within the terms of your conditions of employment, but only to the extent consistent with the needs of the college/trust, and only after consultation with you.

**All staff and senior post holders have a duty for safeguarding and promoting the welfare of young people. Staff must be aware of the college procedures for raising concerns about students' welfare and must report any concern to the designated officers without delay. Staff must also ensure that they attend the appropriate level of safeguarding training identified by the college as relevant to their role.**

**The post holder's duties must at all times be carried out in compliance with the trust's Equality and Diversity Policy, and the post holder must take reasonable care of the health and safety of self, other persons and resources whilst at work. This entails supporting the trust's responsibilities under the Health and Safety Act.**

**All staff are expected to support the achievement of the trust/college's mission and strategic objectives and to demonstrate its values through their behaviour.**

## Person Specification for Sports Coach

*There will be various opportunities for you to demonstrate you have the necessary attributes for this role such as through completion of the application form/expression of interest, at interview, during any tasks and through your provided references.*

ATTRIBUTES	ESSENTIAL	DESIRABLE
<b>Relevant Experience</b>		<ul style="list-style-type: none"> <li>• Experience of coaching</li> <li>• Experience of working with young people</li> </ul>
<b>Education and Training</b>	<ul style="list-style-type: none"> <li>• National coaching qualification (or willing to work towards).</li> <li>• Emergency First Aid qualification (or be willing to work towards).</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of on-going Professional Development</li> </ul>
<b>Special Skills and Knowledge</b>	<ul style="list-style-type: none"> <li>• An understanding of the rules and tactics of the chosen sport.</li> <li>• An ability to inspire and motivate young people.</li> <li>• An ability to behave as a role model and ambassador for the College and Trust.</li> <li>• A willingness to take part in professional training relevant to the role, eg, NGB Awards</li> <li>• Excellent organisation skills.</li> <li>• Reliable and punctual.</li> </ul>	
<b>Personal Skills and Qualities</b>	<ul style="list-style-type: none"> <li>• An ability to community with a range of individuals and groups.</li> <li>• An ability to work effectively as part of a team.</li> </ul>	
<b>Additional Factors</b>	<ul style="list-style-type: none"> <li>• An interest in the education sector.</li> <li>• A supportive and empathetic approach to students.</li> <li>• A flexible approach to work.</li> <li>• Enthusiasm, commitment and dedication.</li> <li>• Commitment to safeguarding the welfare of students.</li> </ul>	