## **newcollaborative** Learning Trust

# Proposed -Admissions Arrangements 2026/27

Including starting school in September 2026

This policy applies to Dinnington High School, an NCLT Secondary School with 6<sup>th</sup> Form.



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### 1.0 Introduction

1.1 Dinnington High School is a secondary school and sixth form in Rotherham providing education for 11–18-year-olds. It is a member of the New Collaborative Learning Trust. The trust currently runs three secondary schools and three primary schools in the Rotherham area and these are: Brinsworth Academy, Dinnington High School, Wingfield Academy and three primary Schools: Thorpe Hesley Primary, Redscope Primary and Anston Greenlands Primary.

Achieving Excellence is the overriding ambition of the New Collaborative Learning Trust. We place students at the centre of everything we do, creating a culture of success and a love of learning which enhances students' achievement and their personal, social and emotional development.

Our aim to achieve excellence drives policy, practice and governance. Professional excellence at all levels underpins our approach. A high-quality educational experience is an entitlement for every student; it is an absolute priority that everyone, irrespective of their starting point, succeeds and achieves. Further information about the School can be found on our website and in the School Prospectus. School open evenings are also held on a regular basis.

If you wish for your son or daughter to attend to attend Dinnington High School you will need to apply formally for a place at Dinnington High School. These guidance notes explain how you can apply for a place and how your application will be handled.

1.2 Dinnington High School is its own admission authority. We are responsible for our own admission arrangements and the admission policy and procedures are approved annually by the School Trust. Dinnington High School is situated within the Rotherham Local Authority and the Trust has agreed to co-ordinate school admission with the local authority. What this means is that you apply directly to the Local Authority for a school place at Dinnington High School. Your application is forwarded to the Dinnington High School who make the decision on the of the offer of a school place

The Rotherham Authority co-ordinates school admissions for both admissions into Year 7 and in-year applications. Parents/carers will receive a letter from RMBC about transfer to secondary education, including an opportunity to request the preferred school.

- a) Apply online at www.rotherham.gov.uk/schools or alternatively
- b) Request a paper application form from the Admissions Team and apply by post

On-line application is available from the RMBC website as well as telephone and email application.

Information on the co-ordinated scheme and the Rotherham School booklet is available as a download or from the RMBC website.

- 1.3 The closing date for applications is the 31 October 2025.
- 1.4 On 1 March 2025 the Rotherham Local Authority will send an email will to you if you applied online, or a letter will be posted to your home address if you

applied by post or did not request an email on your online application. This letter or email will notify you which school your child has been allocated.

1.5 Our admission arrangements, which are determined annually, are published on the School website. A copy is also provided to the Local Authority for publication in the Secondary School composite booklet. Our admission arrangements are determined each year by the 28th February and are published on Dinnington High School web-site by the 15th March

### 2.0 <u>Admissions Criteria for Dinnington High School and Published Admission</u> <u>Number</u>

You should read the following information before submitting a requesting a place at Dinnington High School.

- 2.1 **Published Admission Number**. Pupil transfer to secondary school into Year 7, this is called the relevant year group. Every Academy/School has to set a limit on the number of pupils that can be admitted each year. This is called the published admission number. The published admission number is set annually by the Academy Trust and is the maximum number of pupils that can be admitted to Year 7. **The published admission number for September 2026, approved by the Academy Trust, is 200.**
- 2.2 **Ranking** Places at Dinnington High School are allocated according to the admission criteria detailed below. No account is taken of the ranking of the preference. The School considers all preferences equally.
- 2.3 **Children with an Education Health and Care Plan (EHCP)** Children with an EHCP that names Dinnington High School in the final Plan will be admitted to the School. The majority of children with special educational needs will not require an Education Health and Care Plan. Applications for children who have special educational needs, but no plan, will be considered on the basis of the School's published admissions criteria.
- 2.4 **Oversubscription** If the School receives fewer applications than places available then all pupils will be admitted. If there are more applications than places available, they will be allocated up to the admission number in the following order of priority:
  - Relevant Looked after Children and previously Looked after Children. (see note (d) for definition in notes below)
  - ii) Children who, on 31 October of 2025, have a specific medical reason, confirmed by a medical practitioner, which the School is satisfied makes attendance essential. Full supporting information should be provided with their application.
  - iii) Children who, on 31 October of 2025, have a compelling social reason which the School is satisfied makes attendance essential. The kind of overriding social reasons which could be accepted are where there is evidence that the children's education would be seriously impaired if he or she did not attend the school. Full supporting information should be provided with their application.

Please note: Very few cases are agreed annually on medical or social grounds.

- iv) Children who, on 31 October of 2025, live in the catchment area of the School and it is expected will have an older brother or sister on roll in Years 8-11 at the start of the academic year in which they start the School. The School's catchment area streets are identified in Appendix 1. [see notes (a) and (b) below].
- v) Children who, on 31 October of 2025, live in the catchment area of the School, A copy of the School's catchment area is available on the school website. [See notes (a) and (b) below].
- vi) Children who, on 31 October of 2025 it is expected will have an older brother or sister on the roll of the School in Years 8-11 at the start of the academic year in which they start the School [see note (c) below].
- vii) Children who, on 31 October of 2025, are on the roll of one of the associated primary schools:

The associated primary schools are – Anston Brook, Anston Greenlands, Anston Park, Dinnington Community Primary School, Laughton Junior & Infant, Laughton All Saints CE, Woodsetts.

- viii) Children of staff at the school meeting the following criteria:
  - where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made; and/or
  - the member of staff is recruited to fill a vacant post at the school for which there is a demonstrable skill shortage.
- ix) Children who, on 31 October of 2025, live nearest to School measured by a straight line on a horizontal plane, (commonly known as measurement "as the crow flies"). The measurement is determined by a Geographical Information System, which is based on Ordnance Survey information.

### Notes:

a) **Live/living -** This means that a child is habitually and normally resident at an address for a settled purpose which is not solely to receive education. You may be required to provide proof of residency e.g. Council Tax bill, Residence Order, etc.

The child's ordinary place of residence will be deemed to be the residential property at which the child normally and habitually resides, with the person(s) having parental responsibility, at the closing date for the receipt of the completed Common Application Form. Where residency is split equally between two people with parental responsibility the child's ordinary place of residence will be deemed to be with the person who received Child Benefit on the 31 October 2025.

Where parental responsibility is held by more than one person and those persons reside in separate properties, the child's ordinary place of residence will be deemed to be that property at which the child normally and habitually resides for the greater part of the week including weekends, not solely for the purpose of receiving education.

Places will be allocated based on your residential address on 31 October 2025. Therefore, you must notify RMBC's Admissions Team in writing if you change address before this date. You may be asked to provide proof of residence (e.g. utility/council tax bill).

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residency at the property concerned.

- b) Siblings For a child to be considered a sibling, one of the following conditions must exist (you may be asked to provide proof e.g. Birth Certificate and proof of residence):
  - Brother/sister to be permanently resident at the same address
  - Stepbrother/stepsister to be permanently resident at the same address
  - Half-brother/half-sister to be permanently resident at the same address
  - Brother/sister who do not live at the same residence but, who share the same parents
  - Child of the parent/carer's partner to be permanently resident at the same address
  - Adopted brother/sister permanently resident at the same address
- c) **Older Siblings** Children with an older brother or sister on the roll of the School will be considered as having a sibling if the older child is in Y11 or Y12 on the 31 October of Year 6.

Parents/carers of children resident in Rotherham who are entering their last year of primary education should receive a letter from their child's primary school setting out RMBC's arrangements for the admission of children into secondary school.

- d) Looked after Children A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. All previously looked after children, (or who became subject to a residence order or special guardianship order). Including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- e) **Multiple births -** Where applications are received for twins, triplets, siblings born in the same academic year etc. these will be treated equally as there is nothing within the admission criteria to distinguish between them.
- f) Tie break Where the admission number is likely to be reached mid category, priority will be given to those children who, on 31 October 2025, live nearest to the school measured by a straight line on a horizontal plane (commonly known as measurement, "as the crow flies"). The measurement is determined by a Geographical Information System, which is based on Ordnance Survey information. In the event of distances being the same for two or more children where this would determine the last place to be allocated, random allocation will be carried out and supervised by a person independent of the school. All the names will be entered into a hat and the required number of names will be drawn out.

- f) Children of UK service personnel (UK Armed Forces) For families of service personnel with a confirmed posting to their area, or crown servants returning from overseas to live in that area, the School will allocate a place in advance of the family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a Unit postal address or quartering area address. When considering the application against their oversubscription criteria, we will accept a Unit postal address or quartering area address for a service child
- g) Waiting List In addition to their right of appeal, unsuccessful children will be offered the opportunity to be placed on a waiting list. This waiting list will be maintained in order of the oversubscription criteria set out above and noting the order in which applications are received or added to the list. Waiting lists for admission to Year 7 will operate until 31st December 2026. Under the co-ordinate scheme the LA maintains the list and advise the School of any places that need to be allocated.
- h) Admission of children outside their normal age group A request may be made for a child to be admitted outside their normal age group, for example if the child is gifted and talented or has experienced problems such as ill health. Any such request should be made in writing to: Local Authority admissions team at the same time as the admission application is made. The School Trust will make its decision about the request based on the circumstances of each case and in the best interests of the child
- i) Sixth Form The admissions policy and arrangements for the sixth form admissions are the responsibility of the Academy Trust. The published admission number for the 6<sup>th</sup> Form for admission in September 2026 is 25. The Admission number refers only to applicants who have not previously attended the school. All students who have attended the school until the end of Year 11 are automatically admitted providing they meet the minimum entry requirements. Parents who wish their child to attend the sixth form at the end of Year 11 should contact Dinnington High School directly for information and advice. Advice is available on the Sixth Form section of the Dinnington High School website.

### 3.0 Allocation of School Places and Notification to Parents

The school is part of the co-ordinated scheme and all offers of a school place will be made by the Rotherham Local Education Authority. In March prior to the September start parents/carers will receive a letter offering a place at the catchment area school or other school if you have indicated a parental preference and there is a place available. Dinnington High School will contact parents/carers and explain arrangements for enrolment. If parents/carers are not satisfied with the place offered, the letter sets out the appeal process.

### 4.0 In - Year Transfers

You should read the following information before submitting a request for a transfer of School/Academy.

### a) What is an in-year application?

An in-year application is for children requiring a school place during the academic year rather than at the usual transfer time to school.

You are advised to contact your child's current Head Teacher to discuss your intention to apply for another School/Academy place before applying for a school transfer.

Please do not apply direct to Dinnington High School. Forms and on-line application is available via the LA admissions website. Completed application forms should be returned to the Rotherham School Admissions Team who will forward it to Dinnington High School.

If there is more than one child on your application form each child will be considered on an individual basis. If a child is offered a place in a school, it does not guarantee a place at that school for any other child in the family.

If you are not moving to a new house but wish your child to transfer school, please complete the in-year school transfer form. We may contact your child's current school on receipt of your application for up-to date information on your child's academic record, attendance and any special needs they may have to assist with the transfer.

### Until the transfer arrangements have been approved it is expected that your child will continue to attend their present school.

### b) Consideration of in-year transfers

Admissions will normally be agreed up to the published admission number (PAN) which applied for the normal year (Year 7) of intake or the current admission number (CAN). The current admission number is the maximum number of pupils we can accommodate in each year group based on the class organisation and size within the school for each academic year.

### c) Admission Numbers

The published admission number for admission into Year 7 in September 2026 is 200. The current admission number, for in-year admissions in 2024-2025 for the older year groups is:

Year 8 - 190, Year 9 - 190, Year 10 - 190, Year 11 - 190

Parents may wish to contact the School, before submitting an application, to check on the availability of places.

**Note** - The Admissions Code 2021 allows, under Section 3.10, an admission authority to refuse admission for a pupil with challenging behaviour and to refer the child to the Local Authority Fair Access Panel. This provision can only be used where the school has a high proportion of either other children with challenging behaviour or previously excluded pupils and it considers admitting the pupil would prejudice the provision of efficient use of resources.

### d) Applying for a place in year 10 or year 11

Performance and level of achievement/attainment are adversely affected each time a child experiences a transfer to a new school. Avoidable and unnecessary changes should be carefully considered and parents need to be aware of the consequence of moving schools in key groups such as year 10 and year 11.

It may be difficult to offer courses compatible with your previous school. However, schools/academies are not able to refuse to admit children because they followed a different curriculum at their previous school.

### e) Application Forms

You can submit your application by completing an in-year school transfer form. Forms are available from the Rotherham School Admissions team. Alternatively, applications can be made on-line or via telephone direct to the **Rotherham School Admissions Team** 01709 823777 (or see website information below). Or contact Rotherham Contact Centre on 01709 382121.

### f) Moving to a new address

If you are moving, please apply in advance of your move to reduce the risk of your child being out of school while your application is processed. You will need to provide details of your new address and when you intend to move. You will be asked for proof of your new address.

### g) Timescales

The Rotherham School Admissions Team will record all in-year transfer applications and will forward your application via secure email to your preferred school for consideration.

We aim to respond within 10 school days to your request to transfer school. We are however, required to respond to all in-year transfer requests within a maximum of 15 school days from date of receipt of the application.

Parents will receive a letter in writing confirm the outcome of their application. Where it is not possible to offer a school/academy place parents will be informed of their 'Right of Appeal' and advised how to make an appeal. The Rotherham Local Authority has established an independent Appeals Panel to hear such appeals. If you wish to appeal you must do so within 20 school days of receipt of your refusal letter. Appeal forms and guidance notes are available from the Rotherham School Admissions Team

It is not possible to process any applications during school holidays and your application will be considered as soon as the School re-opens.

You can apply up to one term in advance of the date when you would like your child to start at the preferred school. Parents seeking a transfer of school in the following September can apply from the 1st May onwards. Any application for admission in the following September which is received prior to this date will be put on hold and considered as having been received on 1st May.

### 5.0 Useful links

The Rotherham Authority's in-year transfer webpage can be found at <u>www.rotherham.gov.uk/education</u> (Request a school transfer).

#### Appendix 1 - Dinnington High School - Catchment Area Streets

The area / list of addresses is held by the School Organisation Team (RMBC) on (01709) 254831 and on the Local Authority website at: Finding and choosing a school – Rotherham Metropolitan Borough Council

Abbey Close Abbey Glen Abbey Lane (not including Bullatree Hill Farm) Addison Square All Saints Meadows Ambleside Walk Anne Street Anston Close Appleby Walk Apple Tree Close Ascot Drive Athorpe Grove Athorpe Road **Back Lane Baker Street** Bank Street Barker Hades Road **Barleycroft Lane Barnsley Street Barrow Way Beckwith Road Bedford Close Beech Grove Belfrey Way Belvedere Close** Bennett Croft **Berne Square** Bib Lane **Birkdale Avenue** Birkett House Black Lane **Blakeney Mews Blenheim Close Borrowdale Crescent** Bradstreet Court **Brancliffe Grange** Brand's Close Brand's Farm + Cottage Brand's Lane Brandmere Drive Braxton Way **Breck Gardens** Breck Lane **Broadoaks Close Broadoaks Road** Brook Croft **Brook Mews Brookfield Bungalow** 

Brookhouse **Brookhouse Farm Brooklands Brooklands Way Burghley Close** Burns Road Burrs Farm **Burrs Farm Court Burrs Lane Buttermere Close Byron Close** Byron Road Caldbeck Place Canford Close Caperns Road **Carlisle Terrace** Carr Lane Carson Avenue Cartmel Walk Carver Drive **Castle Green Central Avenue** Central Mews Chapel Rise **Charles Street** Chestnut Grove **Church Corner** Church Lane Church Lane (Letwell) Church Lane Court **Church Meadows** Cinder Hill (Shireoaks -R'ham LEA part only) **Clarence Square Clarence Street Clarke Avenue** Clarke Court Colliers Place **Coltham Close** Common Lane Common Road **Coniston Close** Constable Lane **Coronation Avenue** Cotterhill Woods Farm **Cottongrass Gardens** Cramfit Close Cramfit Crescent Cramfit Road **Croft Close** 

**Crossfield Drive Cross Lane Close Deep Carr Farm Deep Carrs Lane Derwent Close** Dettori Mews **Devonshire Drive Dinnington Road Doe Quarry Court Doe Quarry Lane Doe Quarry Place Doe Quarry Terrace Doleswood Drive Donstone View Duke Street Dukeries Drive Dynne Court** Easedale Street East Street Eastern Avenue Eastern Close Eastfield Crescent Eastfield Lane Eastwood Avenue **Edinburgh Drive Edward Street Elder Avenue** Elm Tree Close **Ennerdale Close** Euston Way Fairacre Way Falcon Court Falcon Wav Fallon Close Farnham Way **Finsbury Close** Firbeck Avenue Firbeck Hall Firbeck Lane Foxtail Grove Frankham Close Furness Close Gildingwells Road **Glaisdale** Close Glaisdale Court Glaisdale Hall **Gleneagles Road Gosford Road Granary Court** Grange Avenue

Grange Farm **Grange Farm Court** Grangewood Road **Grasmere Close** Green Lane Greenland Close **Greenlands Park** Haigh Moor Drive Hall Close Hall Farm Croft Hanging Bank Court Hangsman Lane Hatfield Crescent Hatfield Grove Haven Farm Haven Hill Hawkshead Crescent Haydock Avenue Havdock Chase Heathrush Drive **High Hazel Close** High Nook Gardens High Nook Road High Street (Laughton) Hillside Hoades Avenue Hoades Farm Home Farm (Gildingwells) Hooton Close Hooton Lane Hope Avenue Howard Street Hunters Chase Hunters Close Hunters Court Hunters Drive Hunters Gardens Hunters Green Hunters Park Hunters Way Ivy Lodge Lane Jessop Court Keats Drive Kendal Avenue **Kensington Close** Keswick Way Kid Lane **Kieran Close Kings Wood Court** Kings Wood Close Kings Wood Lane

**Kingswood Avenue** Knavesmire Avenue Lakeland Drive Lamb Lane Lamp Post Lane Lanatus Walk Laneside Farm Langdale Way Langold Farm Laughton Meadows Laughton Road Leeds Avenue Leicester Road Leopold Avenue Leopold Street Levs Lane Lidgett Close Lidgett Lane Lime Avenue Limekilns Limelands Road Limestone Close Limestone Court Lindale Close Lindrick Common Lindrick Court Lindrick Dale Lindrick Hill Farm Lindrick House Lindrick Road Lingodell Farm (Firbeck) Lingodell Close Littlefield Road Lodge Farm Close Lodge Farm Mews Lodge Lane (Lodge Farm) Lonsdale Close Longthwaite Close Lordens Hill Low Common Lane Low Common Road Low Farm Lumley Drive Lytham Avenue Main Street Manor Drive Manor Farm Manor Farm Croft Manor Gardens Manor Lane Manor Road

Manvers Close Marbeck Close Marlborough Close Masefield Close Meadow Court Meadow Street Meadowgrass Court Meadowpark Croft Medlock Court Melick Place **Mellon Fields** Mellowfield Road Meltonfield Chase Memory Lane Middleton Avenue Midford Road Mill Close Mill Haven Mill Lane Milton Road Mirfin Close Monksbridge Court Monksbridge Road Moorlands Farm (Letwell) Moortown Avenue Mountfield Way Mulberry Road Narrow Lane Netherthorpe Way Newcastle Close New Road New Street Norfolk Drive North Farm (Letwell) Northfield Drive Nursery Crescent Nurserv Road Oakdale Road **Oakland Close Oakland House Old Hall Close** Old School Walk **Oldcoates Close** Oldcoates Road Orchard Avenue **Orchard Close Orchard Mews Outgang Lane** Paddock House Paddington Close Park Avenue

Park Hill Park Hill Drive Park Hill Farm Park House Lane Park Lane **Parklands Avenue** Paterson Road Patterdale Way Peacock Lane Peak Lane Pear Tree Close Pear Tree Farm (Gildingwells) Pencil Lane Penny Hill Penny Piece Lane Penny Piece Place Phoenix Lane **Plantation Avenue** Plantation Court Plantation Walk Poplar View Portland Close Potters Nook Bridge **Poynton Drive** Prince's Plantation **Princess Street** Quarry Lane **Queen Street** Queens Row **Rackford Lane** Rackford Road Ramper Road **Reavill Close Rectory Court** Red Quarry Lane **Redwall Close Riverside Court Rockfield Drive Roddis Close** Rose Lane Rossdale Road **Rotherham Baulk** Rotherham Lane Rotherham Road Row Lane Rowernfields **Rutland Avenue Rvdal Close** Rvdal Road Ryton Fold Ryton Road

(2-58 even, 1-73 odd) Salt Hill Salt Hill Road Sanctuary Fields Sandall View Sanders Way Sandy Hill Lane Seafern Wav Scafell Place Scamming Lane Scarborough Close Scarsdale Street Scholey Avenue School Road School Street Shakespeare Drive Sheffield Road A57 north side (70 to 106 evens only) Shelley Drive Sikes Road Silkstone Mews Silverdales Slade Hooton Slade View South Farm (Letwell) South Street Springfield Close Springfield Terrace Stable Cottage St Andrew's Close St George Close St John's Court St John's Road St John's Row St Joseph's Court St Ledger Avenue St Ledger Close St Ledger Way St Leonard's Close St Leonards Drive St Martin's Close St Pancras Close St Paul's Close Stambers Close Station Court Station Road Station Way Stoneleigh Close Suffolk Close Sunningdale Road

Sunny Bank Farm Sunnyside Close Swinston Hill Court Swinston Hill Gardens Swinston Hill Meadows Swinston Hill Road (from S.H. Wood south to Woodsetts) **Taylor Crescent Taylor Drive Tennyson Close** The Avenue The Baulk The Close The Crescent The Croft, Abbey Close The Green The Orchard The Oval The Poplars The Rise The Wells **Thirlmere Drive Thwaite House Farm** (Firbeck) **Tiercel Mews** Town Wells Town Wells Court **Town Wells Farm** Troon Walk **Trusdale Avenue Tunwell Road** Turnberry Way Turnerwood **Turner Croft** Ullswater Close **Undergate Road** Victoria Street Wallingwells Lane (east to LEA boundary) Walnut Drive Warren Close Warwick Wav Waterloo Court Washington Close Wellfield Crescent Wellington Avenue Wells Garden Walk Wellswood Farm (Gildingwells) Wentworth Way West Carr Road

Western Avenue Western Close Westgarth Close Whitegate Whitehead Close Whitfield Gardens Wilberforce Court Wilberforce Road Willow Chase Winberry Avenue Windermere Court Windmill Road Woodland Avenue Woodland Drive Woodland Farm Woodsetts Road (Gildingwells) Woodsetts Road (north side - odd nos) Woodsetts Road (south side – even nos) Wordsworth Avenue Worksop Road, Anston (Even 4-86) Worksop Rd, Woodsetts (Even 2a&b, 2-98, Odd 1-87) Also:-Cotterhill House **Cotterhill Woods** Farm Stone Leigh Stony Ridge The Chiltern The Homestead Westwoods White Acres Wright Street Yew Tree Avenue

This list is administered by RMBC, as stated above.

Policy Status									
Policy Lead (Title)		Headteacher		Review Period		Annually			
Reviewed By		TET		Equality Impact Assessment Completed (Y/N)		Y			
POLICY AMENDMENTS									
Version	TET/ Audit Committee Approval Date		5 5 1		Amendment				
V1	Board 2024		Previous	ly LEAP Schools					
V2	TET 11/11/24 BOD 03/02/25		Through	out & P5	and a (staff	ated for 26-27 Entry Year addition of criteria viii ;) endix 1 - Streets added			