

Proposed -
Admissions
Arrangements

2026/27

Including starting school in September 2026

**This policy applies to Dinnington High School, an
NCLT Secondary School with 6th Form.**

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1.0 Introduction

- 1.1 Dinnington High School is a secondary school and sixth form in Rotherham providing education for 11–18-year-olds. It is a member of the New Collaborative Learning Trust. The trust currently runs three secondary schools and three primary schools in the Rotherham area and these are: Brinsworth Academy, Dinnington High School, Wingfield Academy and three primary Schools: Thorpe Hesley Primary, Redscope Primary and Anston Greenlands Primary.

Achieving Excellence is the overriding ambition of the New Collaborative Learning Trust. We place students at the centre of everything we do, creating a culture of success and a love of learning which enhances students' achievement and their personal, social and emotional development.

Our aim to achieve excellence drives policy, practice and governance. Professional excellence at all levels underpins our approach. A high-quality educational experience is an entitlement for every student; it is an absolute priority that everyone, irrespective of their starting point, succeeds and achieves. Further information about the School can be found on our website and in the School Prospectus. School open evenings are also held on a regular basis.

If you wish for your son or daughter to attend to attend Dinnington High School you will need to apply formally for a place at Dinnington High School. These guidance notes explain how you can apply for a place and how your application will be handled.

- 1.2 Dinnington High School is its own admission authority. We are responsible for our own admission arrangements and the admission policy and procedures are approved annually by the School Trust. Dinnington High School is situated within the Rotherham Local Authority and the Trust has agreed to co-ordinate school admission with the local authority. What this means is that you apply directly to the Local Authority for a school place at Dinnington High School. Your application is forwarded to the Dinnington High School who make the decision on the offer of a school place

The Rotherham Authority co-ordinates school admissions for both admissions into Year 7 and in-year applications. Parents/carers will receive a letter from RMBC about transfer to secondary education, including an opportunity to request the preferred school.

- a) Apply online at www.rotherham.gov.uk/schools or alternatively
- b) Request a paper application form from the Admissions Team and apply by post

On-line application is available from the RMBC website as well as telephone and email application.

Information on the co-ordinated scheme and the Rotherham School booklet is available as a download or from the RMBC website.

- 1.3 **The closing date for applications is the 31 October 2025.**

- 1.4 **On 1 March 2025 the Rotherham Local Authority will send an email will to you if you applied online, or a letter will be posted to your home address if you**

applied by post or did not request an email on your online application. This letter or email will notify you which school your child has been allocated.

- 1.5 Our admission arrangements, which are determined annually, are published on the School website. A copy is also provided to the Local Authority for publication in the Secondary School composite booklet. Our admission arrangements are determined each year by the 28th February and are published on Dinnington High School web-site by the 15th March

2.0 Admissions Criteria for Dinnington High School and Published Admission Number

You should read the following information before submitting a requesting a place at Dinnington High School.

- 2.1 **Published Admission Number.** Pupil transfer to secondary school into Year 7, this is called the relevant year group. Every Academy/School has to set a limit on the number of pupils that can be admitted each year. This is called the published admission number. The published admission number is set annually by the Academy Trust and is the maximum number of pupils that can be admitted to Year 7. **The published admission number for September 2026, approved by the Academy Trust, is 200.**
- 2.2 **Ranking** - Places at Dinnington High School are allocated according to the admission criteria detailed below. No account is taken of the ranking of the preference. The School considers all preferences equally.
- 2.3 **Children with an Education Health and Care Plan (EHCP)** - Children with an EHCP that names Dinnington High School in the final Plan will be admitted to the School. The majority of children with special educational needs will not require an Education Health and Care Plan. Applications for children who have special educational needs, but no plan, will be considered on the basis of the School's published admissions criteria.
- 2.4 **Oversubscription** - If the School receives fewer applications than places available then all pupils will be admitted. If there are more applications than places available, they will be allocated up to the admission number in the following order of priority:
- i) Relevant Looked after Children and previously Looked after Children. (see note (d) for definition in notes below)
 - ii) Children who, on 31 October of 2025, have a specific medical reason, confirmed by a medical practitioner, which the School is satisfied makes attendance essential. Full supporting information should be provided with their application.
 - iii) Children who, on 31 October of 2025, have a compelling social reason which the School is satisfied makes attendance essential. The kind of overriding social reasons which could be accepted are where there is evidence that the children's education would be seriously impaired if he or she did not attend the school. Full supporting information should be provided with their application.

Please note: Very few cases are agreed annually on medical or social grounds.

- iv) Children who, on 31 October of 2025, live in the catchment area of the School and it is expected will have an older brother or sister on roll in Years 8-11 at the start of the academic year in which they start the School. The School's catchment area streets are identified in Appendix 1. [see notes (a) and (b) below].
- v) Children who, on 31 October of 2025, live in the catchment area of the School, A copy of the School's catchment area is available on the school website. [See notes (a) and (b) below].
- vi) Children who, on 31 October of 2025 it is expected will have an older brother or sister on the roll of the School in Years 8-11 at the start of the academic year in which they start the School [see note (c) below].
- vii) Children who, on 31 October of 2025, are on the roll of one of the associated primary schools:
- The associated primary schools are – Anston Brook, Anston Greenlands, Anston Park, Dinnington Community Primary School, Laughton Junior & Infant, Laughton All Saints CE, Woodsetts.
- viii) Children of staff at the school meeting the following criteria:
- where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made; and/or
 - the member of staff is recruited to fill a vacant post at the school for which there is a demonstrable skill shortage.
- ix) Children who, on 31 October of 2025, live nearest to School measured by a straight line on a horizontal plane, (commonly known as measurement "as the crow flies"). The measurement is determined by a Geographical Information System, which is based on Ordnance Survey information.

NOTES:

- a) **Live/living** - This means that a child is habitually and normally resident at an address for a settled purpose which is not solely to receive education. You may be required to provide proof of residency e.g. Council Tax bill, Residence Order, etc.

The child's ordinary place of residence will be deemed to be the residential property at which the child normally and habitually resides, with the person(s) having parental responsibility, at the closing date for the receipt of the completed Common Application Form. Where residency is split equally between two people with parental responsibility the child's ordinary place of residence will be deemed to be with the person who received Child Benefit on the 31 October 2025.

Where parental responsibility is held by more than one person and those persons reside in separate properties, the child's ordinary place of residence will be deemed to be that property at which the child normally and habitually resides for the greater part of the week including weekends, not solely for the purpose of receiving education.

Places will be allocated based on your residential address on 31 October 2025. Therefore, you must notify RMBC's Admissions Team in writing if you change address before this date. You may be asked to provide proof of residence (e.g. utility/council tax bill).

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residency at the property concerned.

b) **Siblings** - For a child to be considered a sibling, one of the following conditions must exist (you may be asked to provide proof e.g. Birth Certificate and proof of residence):

- Brother/sister to be permanently resident at the same address
- Stepbrother/stepsister to be permanently resident at the same address
- Half-brother/half-sister to be permanently resident at the same address
- Brother/sister who do not live at the same residence but, who share the same parents
- Child of the parent/carer's partner to be permanently resident at the same address
- Adopted brother/sister permanently resident at the same address

c) **Older Siblings** - Children with an older brother or sister on the roll of the School will be considered as having a sibling if the older child is in Y11 or Y12 on the 31 October of Year 6.

Parents/carers of children resident in Rotherham who are entering their last year of primary education should receive a letter from their child's primary school setting out RMBC's arrangements for the admission of children into secondary school.

d) **Looked after Children** - A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. All previously looked after children, (or who became subject to a residence order or special guardianship order). Including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

e) **Multiple births** - Where applications are received for twins, triplets, siblings born in the same academic year etc. these will be treated equally as there is nothing within the admission criteria to distinguish between them.

f) **Tie break** - Where the admission number is likely to be reached mid category, priority will be given to those children who, on 31 October 2025, live nearest to the school measured by a straight line on a horizontal plane (commonly known as measurement, "as the crow flies"). The measurement is determined by a Geographical Information System, which is based on Ordnance Survey information. In the event of distances being the same for two or more children where this would determine the last place to be allocated, random allocation will be carried out and supervised by a person independent of the school. All the names will be entered into a hat and the required number of names will be drawn out.

- f) **Children of UK service personnel (UK Armed Forces)** – For families of service personnel with a confirmed posting to their area, or crown servants returning from overseas to live in that area, the School will allocate a place in advance of the family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a Unit postal address or quartering area address. When considering the application against their oversubscription criteria, we will accept a Unit postal address or quartering area address for a service child
- g) **Waiting List** - In addition to their right of appeal, unsuccessful children will be offered the opportunity to be placed on a waiting list. This waiting list will be maintained in order of the oversubscription criteria set out above and noting the order in which applications are received or added to the list. Waiting lists for admission to Year 7 will operate until 31st December 2026. Under the co-ordinate scheme the LA maintains the list and advise the School of any places that need to be allocated.
- h) **Admission of children outside their normal age group** - A request may be made for a child to be admitted outside their normal age group, for example if the child is gifted and talented or has experienced problems such as ill health. Any such request should be made in writing to: Local Authority admissions team at the same time as the admission application is made. The School Trust will make its decision about the request based on the circumstances of each case and in the best interests of the child
- i) **Sixth Form** - The admissions policy and arrangements for the sixth form admissions are the responsibility of the Academy Trust. **The published admission number for the 6th Form for admission in September 2026 is 25.** The Admission number refers only to applicants who have not previously attended the school. All students who have attended the school until the end of Year 11 are automatically admitted providing they meet the minimum entry requirements. Parents who wish their child to attend the sixth form at the end of Year 11 should contact Dinnington High School directly for information and advice. Advice is available on the Sixth Form section of the Dinnington High School website.

3.0 Allocation of School Places and Notification to Parents

The school is part of the co-ordinated scheme and all offers of a school place will be made by the Rotherham Local Education Authority. In March prior to the September start parents/carers will receive a letter offering a place at the catchment area school or other school if you have indicated a parental preference and there is a place available. Dinnington High School will contact parents/carers and explain arrangements for enrolment. If parents/carers are not satisfied with the place offered, the letter sets out the appeal process.

4.0 In - Year Transfers

You should read the following information before submitting a request for a transfer of School/Academy.

- a) **What is an in-year application?**

An in-year application is for children requiring a school place during the academic year rather than at the usual transfer time to school.

You are advised to contact your child's current Head Teacher to discuss your intention to apply for another School/Academy place before applying for a school transfer.

Please do not apply direct to Dinnington High School. Forms and on-line application is available via the LA admissions website. Completed application forms should be returned to the Rotherham School Admissions Team who will forward it to Dinnington High School.

If there is more than one child on your application form each child will be considered on an individual basis. If a child is offered a place in a school, it does not guarantee a place at that school for any other child in the family.

If you are not moving to a new house but wish your child to transfer school, please complete the in-year school transfer form. We may contact your child's current school on receipt of your application for up-to date information on your child's academic record, attendance and any special needs they may have to assist with the transfer.

Until the transfer arrangements have been approved it is expected that your child will continue to attend their present school.

b) Consideration of in-year transfers

Admissions will normally be agreed up to the published admission number (PAN) which applied for the normal year (Year 7) of intake or the current admission number (CAN). The current admission number is the maximum number of pupils we can accommodate in each year group based on the class organisation and size within the school for each academic year.

c) Admission Numbers

The published admission number for admission into Year 7 in September 2026 is 200. The current admission number, for in-year admissions in 2024-2025 for the older year groups is:

Year 8 - 190, Year 9 - 190, Year 10 - 190, Year 11 – 190

Parents may wish to contact the School, before submitting an application, to check on the availability of places.

Note - The Admissions Code 2021 allows, under Section 3.10, an admission authority to refuse admission for a pupil with challenging behaviour and to refer the child to the Local Authority Fair Access Panel. This provision can only be used where the school has a high proportion of either other children with challenging behaviour or previously excluded pupils and it considers admitting the pupil would prejudice the provision of efficient education or efficient use of resources.

d) Applying for a place in year 10 or year 11

Performance and level of achievement/attainment are adversely affected each time a child experiences a transfer to a new school. Avoidable and unnecessary changes should be carefully considered and parents need to be aware of the consequence of moving schools in key groups such as year 10 and year 11.

It may be difficult to offer courses compatible with your previous school. However, schools/academies are not able to refuse to admit children because they followed a different curriculum at their previous school.

e) Application Forms

You can submit your application by completing an in-year school transfer form. Forms are available from the Rotherham School Admissions team. Alternatively, applications can be made on-line or via telephone direct to the **Rotherham School Admissions Team** 01709 823777 (or see website information below). Or contact Rotherham Contact Centre on 01709 382121.

f) Moving to a new address

If you are moving, please apply in advance of your move to reduce the risk of your child being out of school while your application is processed. You will need to provide details of your new address and when you intend to move. You will be asked for proof of your new address.

g) Timescales

The Rotherham School Admissions Team will record all in-year transfer applications and will forward your application via secure email to your preferred school for consideration.

We aim to respond within 10 school days to your request to transfer school. **We are however, required to respond to all in-year transfer requests within a maximum of 15 school days from date of receipt of the application.**

Parents will receive a letter in writing confirm the outcome of their application. Where it is not possible to offer a school/academy place parents will be informed of their 'Right of Appeal' and advised how to make an appeal. The Rotherham Local Authority has established an independent Appeals Panel to hear such appeals. **If you wish to appeal you must do so within 20 school days of receipt of your refusal letter.** Appeal forms and guidance notes are available from the Rotherham School Admissions Team

It is not possible to process any applications during school holidays and your application will be considered as soon as the School re-opens.

You can apply up to one term in advance of the date when you would like your child to start at the preferred school. Parents seeking a transfer of school in the following September can apply from the 1st May onwards. Any application for admission in the following September which is received prior to this date will be put on hold and considered as having been received on 1st May.

5.0 Useful links

The Rotherham Authority's in-year transfer webpage can be found at www.rotherham.gov.uk/education (Request a school transfer).

Appendix 1 - Dinnington High School - Catchment Area Streets

Abbey Close	Brooklands	Derwent Close
Abbey Glen	Brooklands Way	Dettori Mews
Abbey Lane (not including Bullatree Hill Farm)	Burghley Close	Devonshire Drive
Addison Square	Burns Road	Dinnington Road
All Saints Meadows	Burrs Farm	Doe Quarry Court
Ambleside Walk	Burrs Farm Court	Doe Quarry Lane
Anne Street	Burrs Lane	Doe Quarry Place
Anston Close	Buttermere Close	Doe Quarry Terrace
Appleby Walk	Byron Close	Doleswood Drive
Apple Tree Close	Byron Road	Donstone View
Ascot Drive	Caldbeck Place	Duke Street
Athorpe Grove	Canford Close	Dukeries Drive
Athorpe Road	Caperns Road	Dynne Court
Back Lane	Carlisle Terrace	Easedale Street
Baker Street	Carr Lane	East Street
Bank Street	Carson Avenue	Eastern Avenue
Barker Hades Road	Cartmel Walk	Eastern Close
Barleycroft Lane	Carver Drive	Eastfield Crescent
Barnsley Street	Castle Green	Eastfield Lane
Barrow Way	Central Avenue	Eastwood Avenue
Beckwith Road	Central Mews	Edinburgh Drive
Bedford Close	Chapel Rise	Edward Street
Beech Grove	Charles Street	Elder Avenue
Belfrey Way	Chestnut Grove	Elm Tree Close
Belvedere Close	Church Corner	Ennerdale Close
Bennett Croft	Church Lane	Euston Way
Berne Square	Church Lane (Letwell)	Fairacre Way
Bib Lane	Church Lane Court	Falcon Court
Birkdale Avenue	Church Meadows	Falcon Way
Birkett House	Cinder Hill (Shireoaks – R'ham LEA part only)	Fallon Close
Black Lane	Clarence Square	Farnham Way
Blakeney Mews	Clarence Street	Finsbury Close
Blenheim Close	Clarke Avenue	Firbeck Avenue
Borrowdale Crescent	Clarke Court	Firbeck Hall
Bradstreet Court	Colliers Place	Firbeck Lane
Branccliffe Grange	Coltham Close	Foxtail Grove
Brand's Close	Common Lane	Frankham Close
Brand's Farm + Cottage	Common Road	Furness Close
Brand's Lane	Coniston Close	Gildingwells Road
Brandmere Drive	Constable Lane	Glaisdale Close
Braxton Way	Coronation Avenue	Glaisdale Court
Breck Gardens	Cotterhill Woods Farm	Glaisdale Hall
Breck Lane	Cottongrass Gardens	Gleneagles Road
Broadoaks Close	Cramfit Close	Gosford Road
Broadoaks Road	Cramfit Crescent	Granary Court
Brook Croft	Cramfit Road	Grange Avenue
Brook Mews	Croft Close	Grange Farm
Brookfield Bungalow	Crossfield Drive	Grange Farm Court
Brookhouse	Cross Lane Close	Grangewood Road
Brookhouse Farm	Deep Carr Farm	Grasmere Close
	Deep Carrs Lane	Green Lane
		Greenland Close

Greenlands Park
Haigh Moor Drive
Hall Close
Hall Farm Croft
Hanging Bank Court
Hangsman Lane
Hatfield Crescent
Hatfield Grove
Haven Farm
Haven Hill
Hawkshead Crescent
Haydock Avenue
Haydock Chase
Heathrush Drive
High Hazel Close
High Nook Gardens
High Nook Road
High Street (Laughton)
Hillside
Hoades Avenue
Hoades Farm
Home Farm
(Gildingwells)
Hooton Close
Hooton Lane
Hope Avenue
Howard Street
Hunters Chase
Hunters Close
Hunters Court
Hunters Drive
Hunters Gardens
Hunters Green
Hunters Park
Hunters Way
Ivy Lodge Lane
Jessop Court
Keats Drive
Kendal Avenue
Kensington Close
Keswick Way
Kid Lane
Kieran Close
Kings Wood Court
Kings Wood Close
Kings Wood Lane
Kingswood Avenue
Knavesmire Avenue
Lakeland Drive
Lamb Lane
Lamp Post Lane
Lanatus Walk

Laneside Farm
Langdale Way
Langold Farm
Laughton Meadows
Laughton Road
Leeds Avenue
Leicester Road
Leopold Avenue
Leopold Street
Leys Lane
Lidgett Close
Lidgett Lane
Lime Avenue
Limekilns
Limelands Road
Limestone Close
Limestone Court
Lindale Close
Lindrick Common
Lindrick Court
Lindrick Dale
Lindrick Hill Farm
Lindrick House
Lindrick Road
Lingodell Farm (Firbeck)
Lingodell Close
Littlefield Road
Lodge Farm Close
Lodge Farm Mews
Lodge Lane (Lodge
Farm)
Lonsdale Close
Longthwaite Close
Lordens Hill
Low Common Lane
Low Common Road
Low Farm
Lumley Drive
Lytham Avenue
Main Street
Manor Drive
Manor Farm
Manor Farm Croft
Manor Gardens
Manor Lane
Manor Road
Manvers Close
Marbeck Close
Marlborough Close
Masefield Close
Meadow Court
Meadow Street

Meadowgrass Court
Meadowpark Croft
Medlock Court
Melick Place
Mellon Fields
Mellowfield Road
Meltonfield Chase
Memory Lane
Middleton Avenue
Midford Road
Mill Close
Mill Haven
Mill Lane
Milton Road
Mirfin Close
Monksbridge Court
Monksbridge Road
Moorlands Farm
(Letwell)
Moortown Avenue
Mountfield Way
Mulberry Road
Narrow Lane
Netherthorpe Way
Newcastle Close
New Road
New Street
Norfolk Drive
North Farm (Letwell)
Northfield Drive
Nursery Crescent
Nursery Road
Oakdale Road
Oakland Close
Oakland House
Old Hall Close
Old School Walk
Oldcoates Close
Oldcoates Road
Orchard Avenue
Orchard Close
Orchard Mews
Outgang Lane
Paddock House
Paddington Close
Park Avenue
Park Hill
Park Hill Drive
Park Hill Farm
Park House Lane
Park Lane
Parklands Avenue

Paterson Road
Patterdale Way
Peacock Lane
Peak Lane
Pear Tree Close
Pear Tree Farm
(Gildingwells)
Pencil Lane
Penny Hill
Penny Piece Lane
Penny Piece Place
Phoenix Lane
Plantation Avenue
Plantation Court
Plantation Walk
Poplar View
Portland Close
Potters Nook Bridge
Poynton Drive
Prince's Plantation
Princess Street
Quarry Lane
Queen Street
Queens Row
Rackford Lane
Rackford Road
Ramper Road
Reavill Close
Rectory Court
Red Quarry Lane
Redwall Close
Riverside Court
Rockfield Drive
Roddis Close
Rose Lane
Rossdale Road
Rotherham Balk
Rotherham Lane
Rotherham Road
Row Lane
Rowernfields
Rutland Avenue
Rydal Close
Rydal Road
Ryton Fold
Ryton Road
(2-58 even,
1-73 odd)
Salt Hill
Salt Hill Road
Sanctuary Fields
Sandall View

Sanders Way
Sandy Hill Lane
Seafern Way
Scafell Place
Scamming Lane
Scarborough Close
Scarsdale Street
Scholey Avenue
School Road
School Street
Shakespeare Drive
Sheffield Road A57
north side (70 to 106
evens only)
Shelley Drive
Sikes Road
Silkstone Mews
Silverdales
Slade Hooton
Slade View
South Farm (Letwell)
South Street
Springfield Close
Springfield Terrace
Stable Cottage
St Andrew's Close
St George Close
St John's Court
St John's Road
St John's Row
St Joseph's Court
St Ledger Avenue
St Ledger Close
St Ledger Way
St Leonard's Close
St Leonards Drive
St Martin's Close
St Pancras Close
St Paul's Close
Stammers Close
Station Court
Station Road
Station Way
Stoneleigh Close
Suffolk Close
Sunningdale Road
Sunny Bank Farm
Sunnyside Close
Swinston Hill Court
Swinston Hill Gardens
Swinston Hill Meadows

Swinston Hill Road
(from S.H. Wood south
to Woodsetts)
Taylor Crescent
Taylor Drive
Tennyson Close
The Avenue
The Balk
The Close
The Crescent
The Croft, Abbey Close
The Green
The Orchard
The Oval
The Poplars
The Rise
The Wells
Thirlmere Drive
Thwaite House Farm
(Firbeck)
Tiercel Mews
Town Wells
Town Wells Court
Town Wells Farm
Troon Walk
Trusdale Avenue
Tunwell Road
Turnberry Way
Turnerwood
Turner Croft
Ullswater Close
Undergate Road
Victoria Street
Wallingwells Lane (east
to LEA boundary)
Walnut Drive
Warren Close
Warwick Way
Waterloo Court
Washington Close
Wellfield Crescent
Wellington Avenue
Wells Garden Walk
Wellswood Farm
(Gildingwells)
Wentworth Way
West Carr Road
Western Avenue
Western Close
Westgarth Close
Whitegate
Whitehead Close

Whitfield Gardens
Wilberforce Court
Wilberforce Road
Willow Chase
Winberry Avenue
Windermere Court
Windmill Road
Woodland Avenue
Woodland Drive
Woodland Farm
Woodsetts Road
(Gildingwells)
Woodsetts Road (north
side - odd nos)
Woodsetts Road (south
side – even nos)
Wordsworth Avenue
Worksop Road, Anston
(Even 4-86)
Worksop Rd, Woodsetts
(Even 2a&b, 2-98, Odd
1-87)
Also:-
 Cotterhill House
 Cotterhill Woods
Farm
 Stone Leigh
 Stony Ridge
 The Chiltern
 The Homestead
 Westwoods
 White Acres
Wright Street
Yew Tree Avenue

Policy Status

Policy Lead (Title)	School Principal	Review Period	Annually
Reviewed By	TET	Equality Impact Assessment Completed (Y/N)	Y

POLICY AMENDMENTS

Version	TET/ Audit Committee Approval Date	Trade Union Consultation Date (if applicable) (N/A)	Page No./Paragraph No.	Amendment
V1	Board 2024		Previously LEAP Schools	
V2	TET Nov 24		Throughout & P5	Updated for 26-27 Entry Year and addition of criteria viii (staff) Streets added