

Admission Arrangements Policy

Academic Year 2021/22

This policy applies only to Pre-16 New Collaborative Learning Trust institutions.

CONTENTS PAGE

Paragraph Number	Heading	Page Number
1.0	Admission Arrangements	3

1.0 Admission Arrangements

- 1.1 For September 2021/2022 Wingfield Academy's Year 7 pupil admission number was set at 200. The Academy is currently in consultation with the Local authority and the DFE to increase its net capacity for cohort 2022/23.
- 1.2 Outlined below is the Local Authority's policy on admissions. This information applies to all students who are due to transfer to Secondary School in September 2021.
- 1.3 Rotherham is operating a co-ordinated scheme which will result in most children only receiving one offer of a place. The information particularly applies to all those children born on or between 1st September 2010 and 31st August 2011, who should be moving onto Secondary School in September 2022.
- 1.4 All schools in Rotherham will use an 'equal preference' system for the assessment of a potential place.
- 1.5 In agreement with Sheffield and Barnsley authorities, Rotherham will consider all applications for a Rotherham school received up to and including 30th November 2021 in the first round of offers made on the National Offer Day which will be in and around 1st March 2022. All applications received after 30th November will be considered late applications and will not be included in the first round of offers made. Therefore, if your application is late, you will be far less likely to get a place at your preferred school.
- 1.6 Any questions can be answered by the Admissions Team in Rotherham on 01709 822626 or 01709 822647.
- 1.7 Parents/carers have a right to express a preference for any School for their child. The Authority enables parents/carers to apply for up to three Schools. Information about each School is given in the School's prospectus annually. These documents are available directly from each School.
- 1.8 Parents/carers will receive a booklet setting out the Authority's policy for admissions of children to Secondary Schools in July, as their child leaves Year 5 in Primary School. This booklet explains the procedure for expressing a preference(s). The relevant forms can be found in the booklet.
- 1.9 All parents/carers wishing to apply for a place will need to complete the appropriate form and return it to the Local Authority by the required date.
- 1.10 The Local Authority deals with all admissions to Schools within Rotherham. Wingfield Academy cannot allocate a place to a particular child.
- 1.11 The Local Authority has a responsibility to publish guidance and criteria setting out the details of its policy on Admissions. This forms part of the booklet issued by the Local Authority in July.
- 1.12 More details can be found on the local authority website:
<https://www.rotherham.gov.uk/schools-schooling/starting-secondary-school>

Policy Status

Policy Lead (Title)	WFA Headteacher	Review Period	Annually
Reviewed By	Trust Executive Team/ Board of Directors	Equality Impact Assessment Completed (Y/N)	N

POLICY AMENDMENTS

Version	Approval Date	Page No./Paragraph No.	Amendment	Audience	Plan for Communicating Amendments
Version 1 - Academic Year 2021/22	TET 08/07/2021 BoD 12/10/2021			WFA Staff and prospective students and parents	Uploaded onto NCLT website