



Substance Misuse Policy

New Collaborative Learning Trust (NCLT) and its colleges will:

- *Aim to increase awareness and to deter the use, among the whole College community, of drugs and alcohol.*
- *Support students or staff who may have concerns.*
- *Deal with students found to be under the influence of, or in possession of, drugs or alcohol, etc. on the College site through the Formal Intervention procedures.*
- *Take a firm stance against the use, possession or supply of drugs or alcohol on its premises, liaising with the police and others as appropriate.*
- *Link with appropriate outside agencies.*

Policy Principals

Effective education and guidance regarding Drugs and Alcohol can make a significant difference to a young person's present and future wellbeing. The trust and its colleges aim to inform students enabling them to make educated, informed and responsible decisions regarding to drugs and alcohol. We have a duty as an education provider to provide such education and guidance as well as leading by example in providing choices and promoting a healthier lifestyle.

Aims and Procedures

- The trust and its colleges will ensure that the address and telephone numbers of agencies offering advice and guidance on drug and alcohol issues will be included on the safeguarding section of Moodle.
- The trust and its colleges will link with key personnel in external agencies that are able to support on drug / alcohol matters.
- The trust and its colleges will make use of the tutorial system to promote self esteem and effective decision making skills, and provide specific information around drugs and alcohol abuse.
- It is against trust rules for staff or students to be under the influence of drugs or alcohol whilst on college site. Breaches of this rule will be dealt with under the Formal Intervention Procedures for students and under the Disciplinary Procedure for staff. However, students/staff will be offered support through counselling or via external agencies to help deal with any drugs or alcohol problem.
- Where it is suspected that a student or member of staff is under the influence of drugs or alcohol, the immediate priority is their physical wellbeing, bearing in mind any risks or dangers to others. A member of SLT will deal with all drug/alcohol related concerns.
- Following such an incident, if it becomes clear that the student or member of staff was under the influence of drugs or alcohol taken or obtained on college premises, the matter must be reported to the Principal. The Principal will then inform the police and any necessary parties, such as parents or guardians in the case of students.
- If a student reports that another student is involved with the use or supply of drugs, this information should be passed onto a member of the Senior Leadership Team. The college will aim to maintain anonymity for the student reporting the incident(s) in any subsequent actions taken by the trust/college.
- Incidents of suspected supply of drugs, by students or outsiders, on the college site should be reported to the Principal or a member of the Senior Leadership Team, as a matter of urgency. Members of staff should use their decision in deciding whether to intervene directly if encountering such a situation, but must not expose themselves to any personal risk.

Definitions:

In terms of this policy, "drugs" refers to "controlled" drugs, as defined under the Misuse of Drugs Act 1971. Also included are substances which can have intoxicating effects when misused. References exclude the carrying or use of medicines by a student for whom they have been prescribed.

"Alcohol" refers to intoxicating liquor as defined in the Licensing Act.

Responsibility of:
Date of Approval:
Review Cycle:

Assistant Principal: Achievement and Support
13/12/2017
Every 3 years

“College Site” refers to the any site operated by New Collaborative Learning Trust (NCLT). Incidents that occur during a College visit are also covered by this policy.

Confidentiality cannot be maintained where the Misuse of Drugs Act 1971 applies. The Occupier or Manager of the premises commits an offence if he/she knowingly permits or suffers the production or supply of any controlled drugs to take place on these premises.

The implication of the above means that the Principal must inform the police.

“Outside College” means not on the College site and not on any College visit.