



Provider Access Policy

Introduction

This policy statement sets out the trust's arrangements for managing the access of providers to students at each of its colleges for the purposes of giving them information about the provider's education or training offer. This complies with our legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

All students are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through parents' evenings.
- To understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

New College Pontefract:

A provider wishing to request access should contact Jeff Finnigan – Learner Progression and LRC Manager or Helen Lonsdale – Senior Progress Tutor for Employability and UCAS.

Telephone: 01977 702139

Email: reception@nclt.ac.uk

New College Doncaster:

A provider wishing to request access should contact Sally Small – Senior Progress Tutor.

Telephone: 01302 976777

Email: reception@nclt.ac.uk

Opportunities for Access

A number of events, integrated into the colleges' careers programme, will offer providers an opportunity to come into our colleges to speak to students and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 12	<p>Work Experience/Employability Tutorial session Students are introduced to the work experience options available to them in college. Information about requirements for particular career paths is made available, for example in medicine, nursing, primary teaching, etc.</p>	<p>University Spring Talks Higher Education providers are invited in to college to promote higher education options to students.</p> <p>Employability Week A week set aside to focus on progression in subject areas. Curriculum areas are encouraged to give particular focus in lessons on how students can progress to careers relating to their subjects.</p>	<p>Careers and HE Day Includes speakers from providers covering a vast range of career areas. Apprenticeships, including higher and degree level apprenticeships, school leaver programmes, Higher and Further Education options are all included.</p> <p>Work Experience Placements Students have access to apply for work experience with approved providers during set weeks. Some courses offer work experience as an integrated part of the course.</p>
Year 13	<p>Higher Education Evening Parents of students are invited into college for an evening looking at higher education.</p> <p>Employment or University Tutorial Session Students are introduced to a range of career pathways for them to consider, and signposted to more information about each.</p> <p>School Leaver Fair Providers have the opportunity to promote apprenticeships and</p>	<p>Employability Tutorial Programme Students are guided with the support of providers in developing employability skills in preparation for entering the workplace.</p> <p>Apprenticeship Evening Parents of students are invited into college for an evening looking at options with apprenticeships and other technical career options.</p>	<p>Job Club Students are able to access drop in sessions helping them to apply for jobs in preparation for leaving college.</p> <p>Results day Students are able to access support, advice and guidance on the day they receive their results.</p>

	<p>school leaver programmes to students</p> <p>Mock interviews Students looking at pursuing careers in medicine, dentistry, veterinary science, primary teaching, nursing, midwifery, or other health related courses are provided with mock interviews.</p>		
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(Please speak to our named Careers Leader to identify the most suitable opportunity for you). The trust has an *External Speakers Policy* that sets out our approach to allowing providers into our colleges as visitors to talk to our students. Contact our named Careers Leader for policy details.

Premises and Facilities

Our colleges will make learning spaces, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The colleges will also make available AV and other specialist equipment to support provider presentations if appropriate. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Learning Resource Centre. The Learning Resource Centre is available to all students throughout the college day.